

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session via video conference call on December 16, 2020 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer

Members Absent: David Cooper, Assistant Treasurer/Secretary

The regular meeting of Montgomery County ESD 1 was called to order on December 16, 2020 at 5:32 P.M. by President J. Steven Weisinger. Three members were present, therefore constituting a quorum. Also present were Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistant Kayla Gibson, District Legal Counsel John Peeler, Accountant Brian Desilets, and Bookkeeper Santos Acuna. Guest from L Squared Engineering Levi and Gari Love. Member of the public Tom Rozier was also present.

Public Comments were offered by one.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to accept and approve the minutes of board meetings held on November 18 & November 30, 2020.

Addressing item 5 of the agenda, the Board took action on the following:

After presentation of the monthly financial report, upon a motion made by Commissioner Carr and seconded by Commissioner Frank, the Board voted unanimously to accept the bookkeepers report as presented by Accountant Brian Desilets and to approve payment of the District's monthly bills.

Addressing item 6a of the agenda, Chief Jason Oliphant introduced Levi Love & Gari Lynn with L Squared Engineering. Levi Love presented changes that were discussed and approved by the building committee to make the building more functional. Mr. Love also presented the contract to the board as well as summary of the key elements within the contract. Chief Jason Oliphant asked the board and District Legal Counsel John Peeler to review the contract and if they find the contract satisfactory, Chief is requesting the board to approve it during January's board meeting.

Addressing items 6 (b-c) of the agenda, No action was taken.

Addressing item 6d of the agenda, Commissioner Carr asked if there was any follow up on the city paying compensation to the District where the loss of tax base impacts on the payment of outstanding debt owed by the District; Legal Counsel John Peeler responded "No, we have to get a hold of the Appraisal District".

Addressing item 6e of the agenda, Chief Jason Oliphant stated that we are working on a list of items to be surplus and placed in auction. He stated “we are hoping to have this list complete by January’s next board meeting for review and approval.

Addressing item 6f of the agenda, Chief Jason Oliphant informed the board that the Self Contained Breathing Apparatus (“SCBA”) air packs for the Department have finally been approved to order due to a part that has been delayed. Chief Jason Oliphant is asking the board to approve him placing the order for the SCBA since it will not affect this year’s budget.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to accept and approve the Chief to place the order for the SCBA equipment as requested by Chief Oliphant.

Addressing item 6g of the agenda, Chief Jason Oliphant and Crystal LaCaze met with the budget committee and presented the changes to the board. Chief Oliphant is asking the board to amend the budget. Commissioner Frank makes a motion to amend the budget based on the changes presented by the Chief.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to amend the 2020-2021 budget per the changes presented by the Chief.

Commissioner Weisinger reopened this item to revise the previous amendment to the district budget to include the COVID-19 reimbursement funds.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to include the COVID-19 funds into the amended 2020-2021 budget.

Addressing items 6 (h-i) of the agenda, No action was taken.

Addressing item 7a of the agenda, Chief Oliphant reported that we have 1 positive case of COVID-19 and 1 on isolation for exposure. Crystal LaCaze reported that we received an Interlocal agreement between Montgomery County and Montgomery County ESD 1: Regarding reimbursement of COVID-19 related expenses. The court has approved reimbursement of ESD 1 for said expenses incurred, but is requesting an Interlocal Agreement between all parties stating that even though the county is going to forward ESD 1 federal funds it is on the District to certify that ESD 1 are keeping the proper records and only submitting request for reimbursement for proper items. District Legal Counsel John Peeler recommends that the document be signed. Crystal is asking the board to authorize Commissioner Steven Weisinger to sign the said document. Legal Counsel John Peeler said that he has reviewed the contract and recommends approval, noting that there will be a need to retain records in case of an audit by federal authorities at a later date.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank, the Board voted unanimously to approve the Interlocal Agreement for COVID-19 reimbursement and to authorize execution of same.

Addressing item 7b no action taken.

Addressing items 8-12 of the agenda, under Government Code sections 551.071, 551.072, 551.074 and 551.087 related to closed sessions, the Board convened into Closed Session at 7:11 PM.
Under item 12 of the agenda, The Board reconvened into Open Session at 8:00 P.M.

Addressing item 13 of the agenda, No action was taken.

Addressing item 14a of the Agenda, Chief Oliphant stated that the call volume was at 571 for the month of November and is rising for the month of December. The Chief also announced that Operation Fire Up Christmas went well this year with 20 families receiving gifts for the children, along with bikes and a gift card for groceries based upon private donations.

Addressing item 14b of the Agenda, Chief Oliphant had no additional requests for purchases. No action was taken.

Addressing item 15 of the Agenda, no requests for agenda items were made for the next meeting.

Addressing item 16 of the Agenda, there being no further business, a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 8:05 P.M.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1